

## Doddington and Whisby Parish Council

### **Minutes of the Parish Council Meeting held at the Grain Store Café at Doddington Hall on 3<sup>rd</sup> November 2025 at 7pm**

<b>Agenda Item</b>		<b>Action by</b>
<b>Welcome</b> Min.No 2025.11.01	Councillor (Cllr) Robinson welcomed everyone to the meeting.	
Public Forum	No members of the public in attendance.	
County/District Council Updates Min.No 2025.11.02	<p>District Councillor's Johnston and Goldson advised that the District Council were facing a tough year ahead in terms of budget setting and the Parish Council would be consulted on the proposals around Christmas time.</p> <p>The Council Tax Support Scheme is under review with the District Councils aim to give support where it is needed the most and consultations with residents and other organisations taking place.</p> <p>The Central Lincolnshire Local Plan is being reviewed, and Parish Council's will be consulted.</p> <p>North Kesteven is rolling out a new weekly food waste collection service in March and April 2026. Households will receive a small kitchen caddy and a larger outdoor caddy, along with starter liners. The collected food waste will be taken to an anaerobic digestion plant to produce energy and fertilizer.</p> <p>Lincolnshire County Councillor Woodruff advised that he is planning a ward round in the next week or so.</p> <p>The new sign for the junction at Whisby crossroads is currently on order.</p> <p>Temporary traffic restrictions are being planned for Thorpe on the Hill which could affect residents of the parish during the construction phase of the new by-pass. The planned start date is January/February 2026 with the Pennels roundabout being the first stage of the development.</p>	
<b>Formal Session</b>	Formal session commenced at 19:15	
<b>Present &amp; Apologies</b> Min. No. 2025.11.03	<p>Present: Councillor's (Cllr's) Cunliffe, Hall, Hollingsworth, Moody, Robinson (Chair), Waite, Whiles (Vice-Chair).</p> <p>Kerrie Vickers (Parish Clerk).</p>	

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<b>Declarations of Interest</b> Min. No. 2025.11.04	To receive Declarations of Interest In accordance with The Localism Act 2011  None	
<b>Minutes of Previous Meeting</b> Min. No. 2025.11.05	Notes taken at the previous Parish Council Meeting on 1 <sup>st</sup> September 2025 were approved as a true record of events and signed by the Chair.	
<b>Finance Report</b> Min. No. 2025.11.06	<ul style="list-style-type: none"> <li>a) Items of expenditure – Appendix A part i were agreed and noted.</li> <li>b) The budget position to date – Appendix A part ii was agreed and noted.</li> </ul>	
<b>Assertion 10 AGAR Procedure</b> Min. No. 2025.11.07	<ul style="list-style-type: none"> <li>a. It was agreed that the Parish Council would adopt the IT Policy as previously circulated. Parish Clerk advised she would put together some training information.</li> <li>b. It was agreed that the Parish Council would purchase a new email address for the Parish Clerk which is either .gov.uk or .org as per the new requirements.</li> </ul>	<p>Parish Clerk</p> <p>Parish Clerk</p>
<b>Planning</b> Min. No. 2025.11.08	<p>To discuss and note the following planning application</p> <ul style="list-style-type: none"> <li>a. Application 25/1240/HOUS South Swiss Cottage Swiss Cottages Whisby Crossroads Whisby. Proposal: Erection of part single storey extension to rear and side, part two storey rear extension, erection of double garage and timber framed access gates. <b>No comments or concerns.</b></li> </ul>	

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	<p><b>b.</b> Reference: Eia/05/25. Development: For the drilling of a side track well, testing, validation and long-term oil production, together with an enhanced scheme of restoration. Location: Land at Whisby Well Sites 4, 5 And 6, Whisby A Site, Eagle Road, Eagle Moor. <b>No comments or concerns.</b></p> <p><b>c.</b> Application 25/0707/FUL Doddington Hall, Hall Yard Doddington Lincoln. Proposal: Construction of a viewing mound. Approved. <b>Noted.</b></p>	
<p><b>Residents Solar Heat Gun Exercise.</b></p> <p>Min. No. 2025.11.09</p>	It was agreed to distribute the leaflets in January 2026.	All
<p><b>Donation to Christmas Carol Concert</b></p> <p>Min. No. 2025.11.10</p>	It was agreed that a donation of £100 would be given to the Church for the Christmas Carol service.	Parish Clerk
<p><b>Clerk and Councillors reports</b></p> <p>Min. No. 2025.11.11</p>	<p>Including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.</p> <p>i. Traffic Calming. The Parish Clerk advised that she has received confirmation that Councillor Matthews (leader of Lincolnshire County Council) is happy to meet with the Parish Council and she is waiting for Cllr's Hall and Robinson to put forward some available dates.</p> <p>ii. Village Gates. Cllr Robinson advised that after looking at the application form for the installation of the gates, the criteria for the positioning of one of the gates stipulates that it must be done by someone with the correct safety certification. Further consultation is needed with Highways and will be addressed at the forthcoming traffic calming meeting. It was agreed that Cllr Robinson will submit the application for the installation of the gate at Kennel Lane.</p>	<p>Cllr's Hall &amp; Robinson</p> <p>Cllr Robinson</p>

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	<p>iii. Community Emergency Plan Process being reviewed.</p> <p>iv. Communication. It was agreed that a parish Facebook page would be set up and Parish Council news and notices will be added. The site will be a parish group, not Parish Council, but will be utilised by the Parish Council where appropriate.</p>	<p>Cllr Moody</p> <p>Cllr Waite</p>
<p>Maintenance Min. No. 2025.11.12</p>	<p>Cllr Robinson asked if the Parish Council would consider purchasing some roadside planters. It was agreed to get some prices for non-maintenance planters and then investigate the feasibility of maintaining the plants.</p> <p>The overhanging branches/hedges at the Kennel Lane turning circle are causing issues for the waste and delivery vehicles. The maintenance team at the Hall will look into this.</p>	<p>Parish Clerk</p> <p>Cllr Hall</p>
<p>Correspondence Min. No. 2025.11.13</p>	<p>An expression of interest in joining the Parish Council has been received. The interested party has been advised that the Parish Council is currently at full complement, and they will be notified if the position changes.</p> <p>An email regarding light pollution from a resident in Skellingthorpe was received and forwarded to North Kesteven District Council.</p> <p>An invitation to a site tour of the extension at Whisby quarry has been received. Cllr Moody agreed he would attend if possible. The parish clerk will update Cllr Moody once a date has been agreed.</p>	<p>Parish Clerk</p> <p>Cllr Moody</p>
<p><b>Date of Next Meeting</b> Min. No. 2025.11.14</p>	<p>Cllr Moody proposed moving the date of the next scheduled meeting to 12<sup>th</sup> January 2023. This was agreed by all.</p>	<p>Parish Clerk</p>
<p><b>Meeting concludes</b> Min. No. 2025.11.15</p>	<p>Cllr Robinson thanked everyone for their attendance and contributions and the meeting concluded at 20:00</p>	

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## Appendix A

i. The following items of expenditure to authorise were noted.

Date of payment	Payment to	Details	Amount	Balance
28.08.2025	Kerrie Vickers	Salary August 2025	-282.74	7,419.72
31.08.2025	Unity Trust Bank	Service charge	-6.00	7,413.72
19.09.2025	Npower	Streetlight electricity	-118.25	7,295.47
24.09.2025	Arthur J Gallagher	Annual insurance premium	-500.21	6,795.26
26.09.2025	Kerrie Vickers	Salary September 2025	-253.19	6,542.07
30.09.2025	Unity Trust Bank	Service charge	-6.00	6,536.07
02.10.2025	Npower	Streetlight electricity	-24.66	6,511.41
27.10.2025	E.ON Energy Solution	Quarter 2 streetlight maintenance	-19.20	6,492.21
27.10.2025	Kerrie Vickers	Salary October 2025	-253.19	6,239.02
27.10.2025	Hello Print	Booklet printing	-79.16	6,159.86
27.10.2025	LALC	Chairman training session	-42.00	6,117.86
27.10.2025	LALC	Councillor introduction session x 2	-84.00	6,033.86

ii. The budget position to date was noted.

Expenditure	Budget	Actual
Salaries	3,600.00	-1,667.72
Expenses	250.00	-105.00
Maintenance	1,500.00	-260.47
Fee's/Subscriptions	400.00	-402.69
Insurance	600.00	-500.21
Office Running Costs	50.00	-36.00
Election Costs	200.00	0.00
S137 Expenditure	150.00	0.00
CIL		-300.00
<b>Total expenditure</b>		-3,272.09
Income		
Precept	6,750.00	
Other receipts - interest	282.66	
VAT refund		

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<b>Total receipts</b>	7,032.66	
<b>Balance Sheet</b>		
Balance B/FWD	27,020.94	
Precept	6,750.00	
Other receipts		
Staff costs		-1,667.72
All other payments		-1,304.37
CIL		-300.00
	33,770.94	-3,272.09
Current Account	6,033.86	
Savings Account	24,747.65	
Balance of accounts	<b>30,781.51</b>	

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