

Doddington & Whisby Parish Council

Parish Council Meeting

3rd November 2025

Grain Store Cafe

Doddington Hall, Doddington, Lincoln, LN6 4RU at 7pm

AGENDA

Dear Parish Councillor's,

You are hereby summoned to a meeting of Doddington and Whisby Parish Council to be held on Monday 3rd November 2025 at 7pm in the Grain Store Café at Doddington Hall where the undermentioned business will be transacted.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Parish Council in relation to the business on the agenda.

Kerrie Vickers

Parish Clerk and Responsible Finance Officer

1. **Chair's Welcome.** Opening remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.
2. **Public Forum** including reports from NKDC and LCC Councillors.
3. **Apologies for absence**
4. **To receive any declarations of interest**
In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.
5. **To receive and approve:**
The minutes of the Parish Council meeting held 1st September 2025, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.
6. **Finance**
 - a) To formally approve and note items of expenditure and income – Appendix A part i

b) To formally note the budget position to date – Appendix A part ii

7. Assertion 10 AGAR Procedure. To bring the Parish Council in line with the new assertion 10 requirements.

- a. Consider if the Parish Council should adopt the IT Policy as previously circulated.
- b. Consider if the Parish Council should purchase a new email address for the Parish Clerk which is either .gov.uk or .org as per the new requirements.

8. Planning.

To discuss the following planning application

- a. Application 25/1240/HOUS South Swiss Cottage Swiss Cottages Whisby Crossroads Whisby. Proposal: Erection of part single storey extension to rear and side, part two storey rear extension, erection of double garage and timber framed access gates.
- b. Reference: Eia/05/25. Development: For the drilling of a side track well, testing, validation and long-term oil production, together with an enhanced scheme of restoration. Location: Land at Whisby Well Sites 4, 5 And 6, Whisby A Site, Eagle Road, Eagle Moor
- c. To **note** the decision on the following planning application. **Application approved.** Application 25/0707/FUL Doddington Hall, Hall Yard Doddington Lincoln. Proposal: Construction of a viewing mound.

9. Residents Solar Heat Gun Exercise. Distribution of leaflets.

10. Donation to Christmas Carol Concert. To decide if the Parish Council should give a donation to the Church towards the Christmas carol concert.

11. Clerk and Councillors Reports including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.

- i. Traffic calming
- ii. Village gates
- iii. Community emergency plan
- iv. Communication

12. Maintenance. To consider the addition of roadside planters and discuss general maintenance tasks.

13. Correspondence

To note correspondence received not itemised on the agenda.

12. Date of next meeting - Monday 5th January 2026.

Appendix A

i.

Date of payment	Payment to	Details	Amount	Balance
28.08.2025	Kerrie Vickers	Salary August 2025	-282.74	7,419.72
31.08.2025	Unity Trust Bank	Service charge	-6.00	7,413.72
19.09.2025	Npower	Streetlight electricity	-118.25	7,295.47
24.09.2025	Arthur J Gallagher	Annual insurance premium	-500.21	6,795.26
26.09.2025	Kerrie Vickers	Salary September 2025	-253.19	6,542.07
30.09.2025	Unity Trust Bank	Service charge	-6.00	6,536.07
02.10.2025	Npower	Streetlight electricity	-24.66	6,511.41
27.10.2025	E.ON Energy Solution	Quarter 2 streetlight maintenance	-19.20	6,492.21
27.10.2025	Kerrie Vickers	Salary October 2025	-253.19	6,239.02
27.10.2025	Hello Print	Booklet printing	-79.16	6,159.86
27.10.2025	LALC	Chairman training session	-42.00	6,117.86
27.10.2025	LALC	Councillor introduction session x 2	-84.00	6,033.86

ii.

Expenditure	Budget	Actual
Salaries	3,600.00	-1,667.72
Expenses	250.00	-105.00
Maintenance	1,500.00	-260.47
Fee's/Subscriptions	400.00	-402.69
Insurance	600.00	-500.21
Office Running Costs	50.00	-36.00
Election Costs	200.00	0.00
S137 Expenditure	150.00	0.00
CIL		-300.00
Total expenditure		-3,272.09
Income		
Precept	6,750.00	
Other receipts - interest	282.66	
VAT refund		
Total receipts	7,032.66	
Balance Sheet		
Balance B/FWD	27,020.94	
Precept	6,750.00	
Other receipts		
Staff costs		-1,667.72
All other payments		-1,304.37
CIL		-300.00
	33,770.94	-3,272.09
Current Account	6,033.86	
Savings Account	24,747.65	
Balance of accounts	30,781.51	