

## Doddington and Whisby Parish Council

### Minutes of the Parish Council Meeting held at the Grain Store Café at Doddington Hall on 1<sup>st</sup> September 2025 at 7pm

Agenda Item		Action by
<b>Welcome</b> Min.No 2025.09.01	Councillor (Cllr) Whiles welcomed everyone to the meeting.	
<b>Public Forum</b>	No members of the public in attendance.	
<b>County/District Council Updates</b> Min.No 2025.09.02	<p>County Councillor Woodruff gave an update on the North Hykeham relief road and advised that many councillors were very unhappy about additional costs to the scheme which had already arisen including the inclusion of a £4.5 million bat bridge and tunnel.</p> <p>It is predicted that the scheme will have an economic benefit of around 4:1 with the project just north of £200m, it is expected to bring in over £800m in economic investment. This project will fundamentally change the shape of Lincoln.</p> <p>Cllr Woodruff advised that following a request for a meeting with the leader of the council, a covert camera exercise had taken place and agreed to send through the results. He ran through the results and explained the criteria required for intervention. The results of the exercise indicated that it is unlikely that any further traffic calming measures will be implemented with Doddington and Whisby ranking in 99<sup>th</sup> position out of 100 Towns and Parish's where such exercises have taken place meaning the Parish warranted having one visit from the speed van every 2 years.</p> <p>Cllr Woodruff advised that the County Council have a new campaign called StopThinkFraud. The service provides residents with a scam checklist, in regard to doorstep cold callers and reiterates that it is ok to say no and close the door, no genuine trader will pressure sell to you.</p> <p>District Councillor's Goldson and Johnston advised they had recently attended the second meeting for the Tarmac expansion project at Whisby which was a positive proactive meeting and commented on the company's positive attitude towards community involvement and grant opportunities and their intention to make flooding mitigation a factor in the development.</p>	
<b>Formal Session</b>	Formal session commenced at 19:25	
<b>Election of Chair</b> Min.No 2025.09.03	Following the resignation as Chair from Cllr Hall, Cllr Whiles asked for nominations for the remaining meetings of the current municipal year. Cllr Hall nominated Cllr Robinson. This was seconded by Cllr Whiles and agreed	

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	by all. Cllr Robinson then chaired the meeting and signed the acceptance of office form.	
<b>Present &amp; Apologies</b> Min. No. 2025.09.04	Present: Councillor's (Cllr's) Cunliffe, Hall, Moody, Robinson (Chair), Waite, Whiles (Vice-Chair).  Kerrie Vickers (Parish Clerk).  Apologies were received and accepted from Cllr Hollingsworth.	
<b>Declarations of Interest</b> Min. No. 2025.09.05	To receive Declarations of Interest In accordance with The Localism Act 2011  None	
<b>Minutes of Previous Meeting</b> Min. No. 2025.09.06	Notes taken at the previous Parish Council Meeting on 8 <sup>th</sup> July 2025 were approved as a true record of events and signed by the Chair.	
<b>Finance Report</b> Min. No. 2025.09.07	<ul style="list-style-type: none"> <li>a) Items of expenditure and income – Appendix A part i were agreed and noted.</li> <li>b) The budget position to date – Appendix A part ii was agreed and noted.</li> <li>c) The conclusion of the 2024/25 Annual Governance and Review was noted.</li> <li>d) The increase in the Parish Clerk's salary of 0.53p per hour backdated to April 2025 as per the terms of the contract of employment was noted.</li> </ul>	
<b>Planning</b> Min. No. 2025.09.08	At the time of posting the agenda, there were no planning applications sent for consultation.	

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<b>Community Emergency Planning</b> Min. No. 2025.09.09	<p>Cllr Hall advised that she and the Parish Clerk had recently attended the LALC summer conference and had a briefing on community emergency planning.</p> <p>A brief outline of the project was given and the Parish Councillors were asked if this was something that Doddington and Whisby would benefit from.</p> <p>It was agreed to get more information on the project and Cllr Moody agreed to take the lead if the project went ahead.</p>	All
<b>Residents Solar Heat Gun Exercise.</b>  Min. No. 2025.09.10	<p>The Parish Clerk had previously circulated a leaflet design to notify the residents about the project for the winter.</p> <p>It was agreed to get the leaflet printed and distributed in October.</p>	Parish Clerk
<b>Clerk and Councillors reports</b> Min. No. 2025.09.11	<p>Including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.</p> <p>i. Traffic Calming The Parish Clerk advised that she has asked the leader of County Council to attend a meeting to discuss traffic issues. In the light of the results of the covert camera operation, it would appear that no further measures will be available, but the meeting request will be chased up.</p> <p>ii. Village Gates The Parish Councillors agreed to meet up to look at the proposed location for the village gates.</p> <p>iii. Communication Cllr Moody asked about how the Parish Council could improve communication with the residents. This will be an item for the next agenda with ideas brought to the meeting.</p>	Parish Clerk   All  All
Correspondence Min. No. 2025.09.12	n/a	
<b>Date of Next Meeting</b> Min. No. 2025.09.13	3 <sup>rd</sup> November 2025	
<b>Meeting concludes</b> Min. No. 2025.09.14	Cllr Robinson thanked everyone for their attendance and contributions and the meeting concluded at 20:15.	

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## Appendix A

### i. Items of expenditure

Items of expenditure and income to authorise and note.

<b>Current account</b>		Balance brought forward		8159.25
Date of payment	Payer/payee	Detail	Amount	Balance
21.07.2025	Anna Haxby	Internal audit services	-36.00	8,123.25
21.07.2025	Kerrie Vickers	Microsoft 365 subscription	-60.99	8,062.26
28.07.2025	Kerrie Vickers	Salary July 2025	-245.80	7,816.46
31.07.2025	Unity Trust Bank	Service charge	-6.00	7,810.46
04.08.2025	LALC	Summer Conference	-108.00	7,702.46

<b>Savings Account</b>		Expenditure	Income	
Balance b/fwd	24,608.09	0	0	
Balance to c/fwd	24,608.09			

ii.

### Budget position

<b>Expenditure</b>		<b>Budget</b>	<b>Actual</b>
Salaries		3,600.00	-923.60
Expenses		250.00	-60.00
Maintenance		1,500.00	-19.20
Fee's/Subscriptions		400.00	-276.69
Insurance		600.00	0.00
Office Running Costs		50.00	-24.00
Election Costs		200.00	0.00
S137 Expenditure		150.00	0.00
CIL			-300.00
<b>Total expenditure</b>			<b>-1,603.49</b>
<b>Income</b>			
Precept		6,750.00	
Other receipts - interest		143.10	
VAT refund			
<b>Total receipts</b>		<b>6,893.10</b>	
<b>Balance Sheet</b>			
Balance B/FWD		27,020.94	
Precept		6,750.00	
Other receipts			
Staff costs			-923.60
All other payments			-379.89
CIL			-300.00
		<b>33,770.94</b>	<b>-1,603.49</b>
Current Account		7,702.46	
Savings Account		24,608.09	
<b>Balance of accounts</b>		<b>32,310.55</b>	

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