

# Doddington & Whisby Parish Council

## Parish Council Meeting

**1<sup>st</sup> September 2025**

**Grain Store Cafe**

**Doddington Hall, Doddington, Lincoln, LN6 4RU at 7pm**

### AGENDA

Dear Parish Councillor's,

You are hereby summoned to a meeting of Doddington and Whisby Parish Council to be held on Monday 1<sup>st</sup> September 2025 at 7pm in the Grain Store Café at Doddington Hall where the undermentioned business will be transacted.

The meeting is open to the public and there will be a 15-minute public forum when members of the public may ask questions or make short statements to the Parish Council in relation to the business on the agenda.

*Kerrie Vickers*

Parish Clerk and Responsible Finance Officer

Opening remarks and note to the public to remind them of the Standing Orders regarding public participation in meetings - Notably there can be no participation in meetings once public time has ended. Members of the public raising issues or questions should be aware that only items on the meeting agenda can be debated or decided at the meeting, unless the Parish Clerk has delegated powers to deal with it as urgent, e.g. highway repairs. The Chair may decide to answer a question asked by a member of the public or call on a fellow councillor to do so, or, direct that a written response be given.

1. **Election of Chair.** To appoint a Chair for the remaining meetings of the current municipal year upon the resignation of Chair only of Councillor Hall.
2. **Public Forum** including reports from NKDC and LCC Councillors.
3. **Apologies for absence**
4. **To receive any declarations of interest**  
In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.
5. **To receive and approve:**  
The minutes of the Parish Council meeting held 08 July 2025, previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.
6. **Finance**
  - a) To formally approve and note items of expenditure and income – Appendix A part i

- b) To formally note the budget position to date – Appendix A part ii
- c) To note the conclusion of the 2024/25 Annual Governance and Review
- d) To note the increase in the Parish Clerk's salary of 0.53p per hour backdated to April 2025 as per the terms of the contract of employment.

**7. Planning. n/a**

**8. Community Emergency Planning.** To discuss if the Parish Council should develop a community emergency plan.

**9. Residents Solar Heat Gun Exercise.** To discuss if the Parish Council should have leaflets printed to notify residents about the thermal heat gun project.

**10. Clerk and Councillors Reports including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.**

i. Traffic calming

ii. Village gates

**11. Correspondence**

To note correspondence received not itemised on the agenda.

**12. Date of next meeting** - 3<sup>rd</sup> November 2025

## Appendix A

i.

<b>Current account</b>		Balance brought forward		8159.25
Date of payment	Payer/payee	Detail	Amount	Balance
21.07.2025	Anna Haxby	Internal audit services	-36.00	8,123.25
21.07.2025	Kerrie Vickers	Microsoft 365 subscription	-60.99	8,062.26
28.07.2025	Kerrie Vickers	Salary July 2025	-245.80	7,816.46
31.07.2025	Unity Trust Bank	Service charge	-6.00	7,810.46
04.08.2025	LALC	Summer Conference	-108.00	7,702.46

<b>Savings Account</b>		Expenditure	Income		
Balance b/fwd	24,608.09	0	0		
Balance to c/fwd	24,608.09				

ii.

<b>Expenditure</b>		Budget	Actual
Salaries		3,600.00	-923.60
Expenses		250.00	-60.00
Maintenance		1,500.00	-19.20
Fee's/Subscriptions		400.00	-276.69
Insurance		600.00	0.00
Office Running Costs		50.00	-24.00
Election Costs		200.00	0.00
S137 Expenditure		150.00	0.00
CIL			-300.00
<b>Total expenditure</b>			-1,603.49
<b>Income</b>			
Precept		6,750.00	
Other receipts - interest		143.10	
VAT refund			
<b>Total receipts</b>		6,893.10	
<b>Balance Sheet</b>			
Balance B/FWD		27,020.94	
Precept		6,750.00	
Other receipts			
Staff costs			-923.60
All other payments			-379.89
CIL			-300.00
		33,770.94	-1,603.49
Current Account		7,702.46	
Savings Account		24,608.09	
<b>Balance of accounts</b>		<b>32,310.55</b>	