

## Doddington and Whisby Parish Council

### Minutes of the Parish Council Meeting held at the Grain Store Café at Doddington Hall on 2 September 2024 at 7pm

Agenda Item		Action by
<b>Welcome</b>	Councillor Hall welcomed everyone to the meeting	
<b>Public Time</b> Min. No.2024.09.01	No members of the public were in attendance.	
<b>County/District Council Updates</b> Min.No 2024.09.02	Lincolnshire County Councillor Briggs and District Councillor's Goldson and Johnstone were in attendance. No County or District updates at present.	
<b>Formal Session</b>		
<b>Present</b> Min. No. 2024.09.03	Councillor's (Cllr's) Beale, Cunliffe, Hall (Chair), Whites (Vice Chair) Kerrie Vickers (Parish Clerk).	
<b>Apologies</b> Min. No. 2024.09.04	Apologies were received and accepted from Councillor Hollingworth.	
<b>Declarations of Interest</b> Min. No. 2024.09.05	To receive Declarations of Interest In accordance with The Localism Act 2011 –  Cllr Hall declared an interest in planning application 24/0965/BGS. Should the Parish Council need to vote on this matter, Cllr Hall will abstain.	
<b>Minutes of Previous Meeting</b> Min. No. 2024.09.06	Notes taken at the previous Parish Council Meeting on 16 <sup>th</sup> July 2024 were approved as a true record of events and signed by the Chair.	
<b>Finance Report</b> Min. No. 2024.09.07	<ul style="list-style-type: none"> <li>• The payments as per Appendix A were noted and agreed.</li> <li>• The year-to-date budget as per Appendix A was noted.</li> </ul>	
<b>Planning</b> Min. No. 2024.09.08	The following application was discussed; Biodiversity Gain Site Application Biodiversity Gain Site Application 24/0965/BGS Proposal: Conversion of 1.64ha horse paddock into Orchard to provide BNG offsetting Location: Malcom Cox Field Off Georgie Twigg Track Doddington Farms LLP Lincoln.  The Parish Councillor's expressed concern that should the trees be planted in close proximity to the neighboring properties, they could in time create issues and asked the Clerk to express these concerns to the Planning Department and ask that this be taken into consideration	Parish Clerk
<b>Policies</b> Min. No. 2024.09.09	<ol style="list-style-type: none"> <li>i. The Parish Clerk advised that the current Emergency Scheme of Delegation and Scheme for Delegated Authority were created in reference to Covid and lockdown measures and were no longer suitable. It was agreed to</li> </ol>	

*Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting.*

	<p>replace the policies with a new Scheme of Delegation which had been previously circulated to all Councillors.</p> <p>ii. The following policies were reviewed, and it was agreed to amend the review dates from annually to as required by legislation.</p> <ul style="list-style-type: none"> <li>• Absence Policy</li> <li>• Complaints Policy</li> <li>• Councillor Vacancy Policy</li> <li>• Disciplinary Policy</li> </ul>	<p>Parish Clerk</p> <p>Parish Clerk</p>
<p><b>Donation for Christmas Carol Concert</b> Min. No. 2024.09.10</p>	<p>It was agreed to give a donation of £100 to the Church for the Christmas Carol Concert.</p>	<p>Parish Clerk</p>
<p><b>Recruitment of Parish Councillor in Whisby</b> Min. No. 2024.09.11</p>	<p>The Parish Council currently has 2 vacancies and no one at the moment representing Whisby. Cllr Hall proposed doing a leaflet drop to the properties in Whisby to try to encourage a resident to join. This was agreed by all.</p>	<p>Cllr Hall</p>

*Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting.*

<p><b>Clerk and Individual Councillors Reports</b> Min. No. 2024.09.12</p>	<p>i. Flooding No updates at present. Clerk to look at historic correspondence to look for the relevant contact at LCC and chase for an update.</p> <p>ii. Temporary crossing Cllr Hall advised that the Parish Council has received a quote of £3650.00 plus VAT to install a temporary crossing for 1 month with the aim of the exercise to determine if a permanent crossing should be considered. It was agreed to go ahead with the temporary crossing. Parish Clerk to contact LCC Highways for advice on how to proceed. On receipt of the next steps advice, the Parish Council will meet to develop a plan of action. Cllr Hall asked if the Parish Council should seek funding for the temporary crossing from the monies offered by Doddington Hall for traffic calming measures and it was agreed that this would be the appropriate course of action.</p> <p>iii. Speed Watch Cllr Hall advised that the first speed checks had been done recently between 8am - 9am on a Monday morning and of the 55 cars checked 19 were over 30mph of which 7 were going 35 or over (35mph triggers a letter from the police to the driver). Exercise to be repeated now the school holidays have finished.</p>	<p>Parish Clerk</p> <p>Parish Clerk All</p> <p>Cllr Hall</p> <p>Cllr Hall</p>
<p><b>Correspondence Received</b> Min. No. 2024.09.13</p>	<p>None.</p>	
<p><b>Date of Next Meeting</b> Min. No. 2024.09.14</p>	<p>04 November 2024</p>	
	<p>Meeting concluded at 7:30pm</p>	

*Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting.*

## Appendix A

### Payments authorised/ Income noted

12.07.2024	Direct Debit	Npower	Street light electricity			-40.68
29.07.2024	BACs	HMRC	PAYE/NI			-55.60
29.07.2024	BACs	K Vickers	Salary			-237.08
31.07.2024	BACs	K Vickers	Microsoft 365 Subscription			-59.99
27.08.2024	Direct Debit	Npower	Street light electricity			-41.00
27.08.2024	BACs	K Vickers	Salary			-237.08
27.08.2024	BACs	HMRC	PAYE/NI			-55.60

### Budget Position

Expenditure	Budget	Actual
Salaries/expenses	4784	-1,027.46
Expenses	300	-45.00
Maintenance	2910	-236.22
Fee's/Subscriptions	710	-77.99
Insurance	400	0.00
Office Running Costs	500	-36.00
Election Costs	200	0.00
S137 Expenditure	30	0.00
CIL		0.00
	9834	1,422.67

Income		
Precept		9,400.00
Other receipts		0.00
		9,400.00

Balance Sheet		
Balance B/FWD		24,284.84
Precept		9,400.00
Other receipts		0.00
Staff costs		-1,027.46
All other payments		-395.21
<b>Balance C fwd</b>		32,262.17

*Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Parish Council proceedings until approved and signed at the next meeting.*