

Doddington and Whisby Parish Council

Minutes of the Extra Ordinary Annual Parish Council Meeting
Held at The Grain Store, Doddington Hall on 20th June 2024 at 6.00pm

1.06.24 Welcome

Councillor Hall welcomed everyone to the meeting.

2.06.24 Public Forum

There were no members of the public in attendance.

3.06.24 Formal Session

4.06.24 Present

Councillor's, Gillian Beale, Mick Cunniffe, Sarah Hall (Chair), Mike Hollingworth
Clerk: Kerrie Vickers

5.06.24 Apologies

Apologies were received and accepted from Councillor Whiles

6.06.24 Declarations of Interest

None

7.06.24 Finance

- a) Items of income and payments approved had been previously circulated and were noted and approved. Appendix A.a
- b) The analysis of the spend against budget for the year 2023/24 had been previously circulated and was noted and approved. Appendix A.b
- c) The bank reconciliation for the year 2023/24 figures had been previously circulated and were noted and approved. Appendix A.c

8.6.24 Annual Return

- a) To Annual Internal Audit Report 2023/24 was received and noted and will be available to view on the website.
- b) The Annual Governance Statement 2023/24 (Section 1) was considered, approved and signed by the Chair and Clerk and will be available to view on the website.
- c) The Clerk certified the accounts which were presented, considered, approved, and g the Accounting Statement for 2023/24 (Section 2) signed by the Chair and Clerk and will be available to view on the website.
- d) The Statement of Exemption was completed and signed by the Chair and Clerk and will be available to view on the website.

9.06.24 Date of next meeting

16th July 2024 at 7pm

Meeting concluded at 6.20pm

Please be advised that these are notes of the meeting taken by the Parish Clerk and cannot in any way be regarded as official minutes of Council proceedings until approved and signed at the next meeting.

Appendix A

a. Payments authorised

Date of payment	Details	Payee	Amount
07.03.2024	Expenses	S Aikman	-114.40
13.03.2024	LALC	Membership	-97.96
15.03.2024	Npower	Electricity	-33.81
15.03.2024	Npower	Electricity	-53.22
19.03.2024	Nest	Pension	-29.65
21.03.2023	Stuart Clegg Assoc	Payroll	-25.20
28.03.2023	S Aikman	Clerks Salary	-332.62
31.03.2024	Unity Trust	Fee	-18.00
Total payments			-704.86

B. Review of Expenditure against Budget

Expenditure	Budget	Actual	Difference of budget v precept
Salaries/expenses	5084	-5,455.41	-371.41
Maintenance	2910	-1,705.42	1,204.58
Fee's/Subscriptions	710	-210.96	499.04
Insurance	400	-493.40	-93.40
Office Running Costs	500	-433.79	66.21
Election Costs	200	-63.30	136.70
S137 Expenditure	30	-30.00	0.00
CIL			
Total	9834	-8,392.28	1,441.72

Income		
Precept		9,400.00
Other receipts		215.80
Total		9,615.80

C. Bank Reconciliation 2023/24

Balance Sheet		
Balance B/FWD		23,061.32
Precept		9,400.00
Other receipts		215.80
Payments		-8392.28
Balance C fwd to 24/25		24,284.84