

Doddington and Whisby Parish Council

Notes of the **Parish Council** Meeting
Doddington Cafe, Doddington Hall
at 7pm on Monday 4th March 2024

Present: Cllr. E Mathers (Chair), Cllr. S Whiles (Vice Chair), Cllrs. M Hollingworth, G Beale and M Cunniffe

Clerk: S Aikman

Also Present: Cllr. Alan Briggs (LCC) and 1 member of the public

Public Forum

Cllr Johnston and Cllr Goldson (NKDC) had sent their apologies.

A member of the public described the plans to expand the TFM store including a café and storage buildings and to increase site security.

Cllr Briggs reported that a meeting had been held with Doddington Hall and with LCC Highways. The proposed puffin crossing would be considered again next year.

1. To receive any apologies for absence.

Cllr Hall had sent her apologies, apologies accepted.

2. To receive any declarations of interest

In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.

Cllr Hollingworth declared an interest in Planning Application 24/0109/TCA. Cllr Beale declared an interest in Planning Application 24/0154/FUL.

3. To receive and approve the minutes of the Parish Council meeting held on 8th January 2024 previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.

Following a vote it was resolved unanimously that the minutes from 8th January 2024 were an accurate record of the meeting.

4. To acknowledge receipt of the Chair's resignation from the Parish Council and to take a vote for a new Chair for the Parish Council.

The Chair's resignation would take effect on 31st March 2024. Cllr Mathers was thanked for the 15 years that she had been on the Parish Council.

5. To make arrangements for following required procedures for advertising vacancies on the Parish Council.

The Clerk would contact NKDC to arrange.

6. To acknowledge receipt of the Clerk's resignation and make plans for advertising for a new Clerk.

A discussion was held about the procedures.

7. Finance

a. To formally note Items of Income

| Income | Total |
|--------|-------|
| None | |

b. To formally approve items of Expenditure:

Following a vote it was unanimously resolved to approve the following payments

| Payment ref | Date | To | Details | Amount |
|-------------|------------|--------------------|--------------|----------|
| 419 | 16.01.2024 | Npower | Streetlights | £ 294.02 |
| 420 | 20.01.2024 | S Clegg Associates | Payroll | £ 25.20 |
| 421 | 22.01.2024 | Npower | Streetlights | £ 24.21 |
| 422 | 29.01.2024 | NEST | Pension | £ 29.65 |
| 423 | 31.01.2024 | S Aikman | Salary | £ 332.62 |
| 424 | 07.02.2024 | HMRC | PAYE | £ 73.80 |
| 425 | 05.02.2024 | Npower | Streetlights | £ 61.13 |
| 426 | 29.02.2024 | NEST | Pension | £ 29.65 |
| 427 | 29.02.2024 | S Aikman | Salary | £ 332.82 |
| 428 | 29.02.2024 | HMRC | PAYE | £ 73.60 |
| 429 | 01.03.2024 | Eon | Streetlights | £ 44.40 |
| 430 | 04.03.2024 | LALC | Membership | £ 97.96 |
| 431 | 04.03.2024 | S Aikman | Expenses | £ 114.40 |

c. **Bank reconciliation for the year to date** was approved unanimously.

d. **To review spend against budget**
Reviewed.

e. **To consider Membership of LALC for 2024-25 at a cost of £97.96**

Following a vote it was resolved unanimously to renew membership to LALC for 2024-25.

f. To consider joining the LALC annual training scheme at a cost of £100 + vat

This matter was deferred for a decision during the next financial year.

g. To arrange updating the authorised signatories for the bank

Cllr Hall would be asked for the necessary documentation to update the bank signatories.

6. Planning

a. Applications Received

| | | | |
|-------------|---|--|---------------------------------------|
| 24/0109/TCA | Poplar trees – x 6 - Looking to fell the trees to reduce the risk of damage to the fish pond bank. | Farm Shop And Cafe, Doddington Hall, Hall Yard, Doddington, | Work had already started. No comments |
| 24/0154/FUL | Erection of purpose built site office providing tourist information, wet room/w.c, kitchen, office and art studio space | Doddington Oaks Caravan Site, Blackmoor House, Lincoln Road, Doddington | No comments |

b. Applications Decided

| | | | |
|------|--|--|--|
| None | | | |
|------|--|--|--|

7. To receive any updates on requested speed gun training.

8 people had been trained and would be undertaking speed checks at the approved positions.

8. To consider suitable use of received CiL funding, including an update on the new defibrillator cabinet purchased.

The new defibrillator cabinet had been installed. No further ideas at present for the CiL funding.

9. To consider any updates required for the Emergency Scheme of Delegation and the need for an Emergency Plan.

This item was deferred until a future meeting.

10. To receive updates to the proposals for a Puffin Crossing near Doddington Hall.

Updates received from Cllr Briggs during the public forum.

11. To consider any further potential safety measurements near Doddington Hall.

This item was deferred until a future meeting.

12. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.

No decisions may be made under this section, but councillors may wish to use this to flag up issues.

Cllr Whiles asked about the possibility of village 'gates'.. This item would be added to the next agenda.

Cllr Beale asked about lighting the phone box, Cllr Hall was looking into this matter.

A litter picking date was needed.

All Councillors and residents can list items of rubbish dumping or road issues on Fix My Street.

13. Correspondence

| Date | Received From | Description |
|------------|--------------------------------------|---|
| 06.01.2024 | LALC | LCC Lorry Watch |
| 12.01.2024 | LCC | Greater Lincolnshire devolution consultation |
| 15.01.2024 | NKDC | Funding for Capital Projects in North Kesteven - Rural England Prosperity Fund (REPF) |
| 23.01.2024 | LCC | Budget and Council Tax Proposal 2024/25 |
| 24.01.2024 | NKDC | North Kesteven Snowdrop Even |
| 26.01.2024 | Lincolnshire Police | Lincolnshire Environmental Crime Partnership |
| 30.01.2024 | Lincolnshire Police | Parish Council Engagement Session NSK - Tuesday 25th June 2024 |
| 05.02.2024 | Lincolnshire Road Safety Partnership | online meeting 20.02.2024 1800 - 1930 |
| 06.02.2024 | LCC | Planning Application Consultations from Lincolnshire County Council |
| 13.02.2024 | Lincolnshire Police | Police and Crime Commissioner Fraud Packs |
| 19.02.2024 | Lincolnshire Police | Safer Together Team - Changes |

14. Date of next meeting

Parish Council meeting 7pm Monday 13th May 2024

Meeting closed at 8.30pm

Signed..... **Date**.....