

Doddington and Whisby Parish Council

Notes of the Parish Council Meeting

Doddington Cafe, Doddington Hall at 7pm on Monday 6th November 2023

Present: Cllr. M Hollingworth (Acting Chair), Cllr. S Whiles (Vice Chair), Cllrs. S Hall, G Beale and M Cunniffe

Clerk: S Aikman

Also Present: Cllr. Chris Goldson (NKDC) and Cllr. Alan Briggs (LCC.) Cllr. Richard Johnston (NKDC) had sent his apologies

Public Forum

No items raised.

1. **To receive any apologies for absence.**
Cllr E Mathers had sent her apologies, apologies accepted.
2. **To consider any applications for Co-option to the Parish Council**
None received.
3. **To receive any declarations of interest**
In accordance with the Localism Act 2011 and consider any requests for dispensation in relation to Disclosable Pecuniary Interests or any other interests as outlined in the Council's Code of Conduct.
None
4. **To receive and approve the minutes of the Parish Council meeting held on 2nd October 2023 previously circulated to members and published in draft to the website as required under the Transparency Code for Smaller Authorities.**
Following a vote it was resolved unanimously that the minutes from 2nd October 2023 were an accurate record of the meeting.
5. **To receive completed Register of Interests forms from co-opted Councillors.**
No co-option.

6. Finance

a. To formally note Items of Income

Income	Total
None	

b. To formally approve items of Expenditure:

Following a vote it was unanimously resolved to approve the following payments

Payment ref	Date	To	Details	Amount
399	12.10.2023	Stuart Clegg	Payroll	£ 25.20

400	31.10.2023	LALC	Councillor Induction training	£ 30.00
401	31.10.2023	S Aikman	Salary	£ 314.38
402	07.11.2023	HMRC	PAYE	£ 69.00
403	31.10.2023	NEST	Pension	£ 27.97
404	31.10.2023	S Aikman	Expenses July - October 2023	£ 89.90
405	09.10.2023	Gallagher	Insurance	£ 493.40

c. **Bank reconciliation for the year to date** was approved unanimously.

d. **To review spend against budget**
Reviewed.

e. **To consider the budget setting and precept requirement for 2024/25**

The Clerk had prepared a draft budget. Councillors to consider spend for this financial year and budget requirements for 2024-25, to be discussed at the December meeting. ACTION: All

7. Planning

a. Applications Received

23/1012/FUL	Alter and adapt existing car park to allow the construction of a new car park and associated external works including two Padel tennis courts and a recreation/gathering/picnic area.	Doddington Farms Building, Doddington Hall, Hall Yard, Doddington	No comment
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b. Applications Decided

None			
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8. **To consider a request for funding from Citizen's Advice.**

Following a vote it was unanimously resolved to donate £50 to Citizen's Advice. ACTION: Clerk

9. **To prepare information to apply for the litter picking grant from NKDC.**

The Clerk had sent details to NKDC and was awaiting a reply with a purchase order number to enable the production of an invoice. ACTION: Clerk

10. **To consider suitable use of received CiL funding.**

The Clerk notified the Council of appropriate uses of CiL funding. £3,978.75 CiL funding was held by the Council. Councillors would consider ideas for

discussion at the next meeting.

ACTION: All

Cllr Hall would talk to LIVES about the cost and best positioning of an additional defibrillator and a replacement cabinet for the existing defibrillator.

ACTION: Cllr Hall

11. To consider changing the email addresses for Parish Councillors.

A discussion was held about email accounts for Parish Council business.

Councillors confirmed that they all had separate emails for this purpose.

Following a vote it was unanimously resolved not to change to gov.uk emails.

12. To collate information about all overgrown areas identified as needing attention to ensure road safety and report to Highways.

It was reported that some areas had been cleared and Councillors would report any areas still requiring attention to the Clerk so that a report could be sent to LCC Highways.

ACTION: All

13. To consider proposals for a Puffin Crossing near Doddington Hall.

Cllr. Chris Goldson (NKDC) and Cllr. Alan Briggs (LCC) were invited to join in with the discussion on this matter. The Parish Council felt that there had been insufficient information from LCC prior to a decision being made to install a puffin crossing. There were mixed feelings about the crossing among the Parish Councillors. Concerns were raised about driveways, side roads and car park entrance/exits being blocked during busy times. A discussion was held about possible other safety measures such as barriers, mini roundabouts and speed cameras. Cllr Briggs would pass on the details of the discussion to LCC Highways for their consideration.

14. Clerk and Councillors Reports (for information only), including a review of actions from minutes and matters that Councillors wish to be brought to the next or subsequent meetings.

No decisions may be made under this section, but councillors may wish to use this to flag up issues.

The Clerk would add Cllr Hall to bank signatories. ACTION: Clerk and Cllr Hall
Cllr Hollingworth would sort the speed indicator devices and send data to Cllr Briggs. ACTION: Cllr Hollingworth

Cllr Briggs would request speed gun training for Councillors and volunteers.

Cllr Beale asked if Parish Council equipment could be moved from her premises and it was agreed to move them to storage at Doddington Hall after 18th November. ACTION: Cllrs Beale and Hollingworth

Cllr Beale would arrange transferring all Parish Council documents to the Clerk.

ACTION Cllr Beale and Clerk.

The Church would be contacted regarding the carol service and whether the Parish Council could help with a small donation.

15. Correspondence

Date	Received From	Description	Notes
03.10.2023	NKDC	Parish Council Engagement Session - North and South	Cllr Hall would attend the online meeting

		Kesteven - 7th December 2023	
17.10.2023	NKDC	Leader for the Day: a Local Democracy Week initiative	
18.10.2023	Lincolnshire Police	NSK Policing Priority Setting Feedback Form - Due 04.12.23	
20.10.2023	Resident	Flooding of drives on Eagle Moor	Options were being discussed between LCC and the resident.
24.10.2023	NKDC	Introduction & Streetlighting	Location of maintained streetlights. Cllrs to inform the Clerk of locations. ACTION: All
24.10.2023	Emergency Planning and Business Continuity Officer, LCC	Community Emergency planning and Ready for Anything Volunteer open evening on Wednesday 22 nd November	

16. Date of next meeting

Parish Council meeting 7pm Monday 4th December 2023

Meeting closed at 8.15pm

Signed..... Date.....