

DODDINGTON AND WHISBY PARISH COUNCIL

Minutes of the **Meeting of Parish Council** held in The Cabin, Blackmoor Farm, Doddington on Monday 23rd September 2019

In attendance Cllrs Beale, Cunniffe, Mathers, Patrick, Whiles
Clerk to Council J Kilcoyne

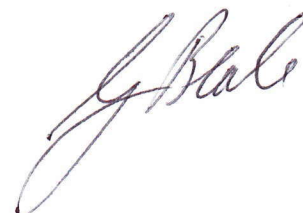
District Councillor P Overton
County Councillor M Thompson

Public forum	
Reports from representatives	
Lincolnshire Police	Nothing to report
NKDC	<ul style="list-style-type: none"> • Cllr Overton reported on: queries regarding Paradise Row PL17 1865; Review of Central Lincolnshire Local Plan. • Cllr Appleby sent a written report about the NKDC Household Enquiry Form.
LCC	Cllr Thompson reported on: LCC Website upgrade now live; B1190 traffic.
Council session	
19:90	To receive apologies for absence <i>None</i>
19:91	To receive declarations of interest <i>None received</i>
19:92	Minutes of previous meetings It was proposed, seconded and Resolved: That the minutes of the Meeting of Parish Council held on 12th August 2019 be approved.
19:93	Matters arising from minutes <ul style="list-style-type: none"> i. 18.69 Restrictions on traffic travelling on B1190 through Doddington <i>Traffic calming measures considered</i> ii. 18.99 Refurbishment of the Doddington telephone kiosk <i>Glazing bars and glass ready to order from X2Connect</i> iii. 18.130 Community Speed Watch. <i>Project Edward (European Day Without a Road Death) 26th September; CSW session planned for 9am, Main Street, Doddington</i> iv. 19:36 Litter pick <i>Magnetic road signs ready to order from Allen Signs</i> <i>Litter pick planned for 20th October.</i> <i>Query about dog bin near Pickworth's Wood not emptied. Clerk to contact Doddington Hall.</i> v. 19:63 Doddington Post box <i>No further progress.</i>
19:94	To consider renewal of council insurance It was proposed, seconded and Resolved: That the insurance proposal from Came and Company for 2019-2020 be accepted.
19:95	To consider policies and documents for review or introduction <ul style="list-style-type: none"> i. Asset register matched against insurance quote. It was proposed, seconded and Resolved: That the asset register be approved. ii. Freedom of Information Policy It was Proposed, Seconded and Resolved that the Freedom of Information Policy be approved. iii. Subject Access Request procedure It was Proposed, Seconded and Resolved that the Subject Access Request procedure be approved iv. Document Retention Policy It was Proposed, Seconded and Resolved that the Document Retention Policy be approved.
19:96	To consider Doddington Hall car park <i>Clerk to contact Doddington Hall requesting a barrier to deter unauthorised overnight parking</i>
19:97	To consider the parish welcome pack <i>Amendments suggested to draft. Copy to go to all residents with newsletter. Final draft to be brought to next meeting</i>
19:98	To consider the parish newsletter <i>Local businesses to be approached to feature. Clerk to contact Rector for information regarding church events.</i>

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 Facebook: @doddingtonwhisby

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Please be advised that these are notes of the meeting taken by the Clerk. They cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at the next meeting of Parish Council.



DODDINGTON AND WHISBY PARISH COUNCIL

19:99	<p>Planning</p> <p>i. To consider planning applications validated since 12th August 2019 <i>None received.</i></p> <p>ii. To note planning decisions received since 12th August 2019 <i>None received.</i></p>																																																												
19:100	<p>Finance</p> <p>i. To review and consider payment of accounts It was proposed, seconded and Resolved: That Council approve the payment of accounts</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th></th> <th>Payee</th> <th>Payment by</th> <th>Reference</th> <th>Amount</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>106</td> <td>Allen Signs</td> <td>BACS</td> <td>INV32831</td> <td>£66</td> <td>Litter picking signs</td> </tr> <tr> <td>107</td> <td><i>Redacted</i></td> <td>BACS</td> <td></td> <td>£35.82</td> <td>Expenses</td> </tr> <tr> <td>108</td> <td>Came & Company</td> <td>BACS</td> <td>2178537</td> <td>£219.20</td> <td>Insurance</td> </tr> <tr> <td>109</td> <td><i>Redacted</i></td> <td>BACS</td> <td></td> <td>£149.32</td> <td>Salary</td> </tr> <tr> <td>110</td> <td>HMRC</td> <td>BACS</td> <td>120/JA58850</td> <td>£37.40</td> <td>Tax</td> </tr> <tr> <td>111</td> <td>EON</td> <td>BACS</td> <td>012234083770</td> <td>£46.90</td> <td>Electricity energy</td> </tr> <tr> <td>112</td> <td>EON</td> <td>BACS</td> <td>093528</td> <td>£32.69</td> <td>Lighting maintenance</td> </tr> <tr> <td>113</td> <td>X2Connect Ltd</td> <td>BACS</td> <td>13420</td> <td>£812.64</td> <td>Kiosk glazing parts</td> </tr> </tbody> </table> <p>Money paid in</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tbody> <tr> <td>020919</td> <td>HMRC</td> <td></td> <td>HMRC VTR</td> <td>£397.49</td> <td>Vat refund</td> </tr> </tbody> </table> <p>ii. To review budget, income and expenditure to 23rd September 2019</p> <p>Bank statement received: £18082.71 at 30th August 2019 Online balance £18055.21 at 17th September 2019</p> <p>Expenditure since last meeting: £1,471.97 Expenditure year to date: £4,209.26</p> <p>Income since last meeting £397.49</p>		Payee	Payment by	Reference	Amount	Purpose	106	Allen Signs	BACS	INV32831	£66	Litter picking signs	107	<i>Redacted</i>	BACS		£35.82	Expenses	108	Came & Company	BACS	2178537	£219.20	Insurance	109	<i>Redacted</i>	BACS		£149.32	Salary	110	HMRC	BACS	120/JA58850	£37.40	Tax	111	EON	BACS	012234083770	£46.90	Electricity energy	112	EON	BACS	093528	£32.69	Lighting maintenance	113	X2Connect Ltd	BACS	13420	£812.64	Kiosk glazing parts	020919	HMRC		HMRC VTR	£397.49	Vat refund
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19:102	<p>To consider items for inclusion on the agenda for the next meeting of the Parish Council, to be held at The Cabin, Blackmoor House, 14th October 2019</p> <ul style="list-style-type: none"> • B1190 cycle track • Newsletter • Welcome pack 																																																												

Meeting closed 20:18

John Kilcoyne, Clerk to Doddington and Whisby Parish Council
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