

DODDINGTON AND WHISBY PARISH COUNCIL

Draft Minutes of the **Annual Meeting of Parish Council** held in The Coach House, Doddington Hall on Monday 13th May 2019 at 7:10pm

In attendance Cllrs Beale, Mathers, Patrick
Clerk to Council J Kilcoyne

Cllr Cunniffe

Public forum	
Roadside vegetation outside school house trimmed by Mr Cunniffe.	
Reports from representatives	
Lincolnshire Police	Report for 2018-2019 attached. Request for road incidents to be included in future reports.
NKDC	Cllr Overton attended before the meeting to introduce himself. Written report received from Cllr Appleby regarding North Kesteven District Council achievements.
LCC	Written report received from Cllr Thompson about NHS Healthy Conversations events.
Council session	
19:44	To elect a chairman of the council It was proposed, seconded and <u>Resolved: That Cllr Patrick be elected Chairman of the council for the civic year 2019-2020</u>
19:45	To receive the chairman's declaration of acceptance of office or, if not received, to decide when it shall be received The declaration of acceptance of office was received.
19:46	To fill any vacancies left unfilled at the election by reason of insufficient nominations It was proposed, seconded and <u>Resolved: That Mr M. Cunniffe be co-opted to council</u> Two vacancies remain. Residents will be contacted by social media and by newsletter including the chairman's report to the Annual Parish Meeting with a request for nominations.
19:47	To decide when any declarations of acceptance of office which have not been received as provided by law shall be received Declarations to be received by 10th June
19:48	To elect a vice-chairman of the council It was proposed, seconded and <u>Resolved: That Cllr Beale be elected vice-chairman of the council for the civic year 2019-2020</u>
19:49	To receive apologies for absence Apologies for absence were received from Cllr Whiles
19:50	To receive declarations of interest None
19:51	Minutes of previous meetings It was proposed, seconded and <u>Resolved: That the minutes of the meeting held on 8th April 2019 be approved.</u>
19:52	Matters arising from minutes To consider the following items: i. 18.69 Restrictions on traffic travelling on B1190 through Doddington <i>No further progress</i> ii. 18.99 Refurbishment of the Doddington telephone kiosk <i>No further progress</i> iii. 18.130 Community Speed Watch <i>Add to newsletter</i> iv. 19:36 Litter pick <i>Further equipment still to be ordered</i> v. 19:38 Social media <i>Continue to develop</i>
19:53	To review Data Protection policies Policies to continue with no change. Next review date May 2021.



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19:54	<p>Correspondence To note correspondence received since 9th April 2019</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;"></th> <th style="width: 60%;"></th> <th style="width: 20%; text-align: right;">Date received</th> </tr> </thead> <tbody> <tr> <td>Community Lincs</td> <td>• News & Updates from Community Lincs</td> <td style="text-align: right;">• 120419</td> </tr> <tr> <td>Funding</td> <td>• Lincolnshire Funding Portal Newsletter</td> <td style="text-align: right;">• 130419, 200419, 270419, 040519, 110519</td> </tr> <tr> <td>GLL</td> <td>• Wildcats Football</td> <td style="text-align: right;">• 150419</td> </tr> <tr> <td>Insurance</td> <td>• Same People, Same Ethos - A new future for the Stackhouse Poland Group</td> <td style="text-align: right;">• 090419</td> </tr> <tr> <td>LALC</td> <td>• Extra Spending Budget Article • Newsletter • Resilient Communities Conference</td> <td style="text-align: right;">• 160419 • 150419, 290419, 070519 • 300419</td> </tr> <tr> <td>Legal Services Lincolnshire</td> <td>• Doddington Diversion Of Pf 6 Main Street (Nk029.539) (4 documents)</td> <td style="text-align: right;">• 110419</td> </tr> <tr> <td>Lincolnshire County Council</td> <td>• Public Rights of Way Grass Cutting (2 documents)</td> <td style="text-align: right;">• 080519</td> </tr> <tr> <td>Lincolnshire Police</td> <td>• Police Neighbourhood Panel Meeting</td> <td style="text-align: right;">• 250419</td> </tr> <tr> <td>NALC</td> <td>• Newsletter • Chief Executive's Bulletin • 2019 NALC Star Council Awards</td> <td style="text-align: right;">• 100419 • 120419, 180419, 260419, 030519, 100519 • 150419</td> </tr> <tr> <td>North Kesteven District Council</td> <td>• Roadside litter collection • Whisby Nature Park Steering Board agenda and minutes • Briefing Note- Dog Fouling • Community Infrastructure Levy: Information for Town and Parish Councils (2 documents)</td> <td style="text-align: right;">• 090419 • 110419 • 240419 • 250419</td> </tr> <tr> <td>Rural Services Network</td> <td>• Rural Bulletin • RSN Rural Funding Digest - May 2019 Edition</td> <td style="text-align: right;">• 090419, 160419 • 020519, 080519</td> </tr> </tbody> </table>					Date received	Community Lincs	• News & Updates from Community Lincs	• 120419	Funding	• Lincolnshire Funding Portal Newsletter	• 130419, 200419, 270419, 040519, 110519	GLL	• Wildcats Football	• 150419	Insurance	• Same People, Same Ethos - A new future for the Stackhouse Poland Group	• 090419	LALC	• Extra Spending Budget Article • Newsletter • Resilient Communities Conference	• 160419 • 150419, 290419, 070519 • 300419	Legal Services Lincolnshire	• Doddington Diversion Of Pf 6 Main Street (Nk029.539) (4 documents)	• 110419	Lincolnshire County Council	• Public Rights of Way Grass Cutting (2 documents)	• 080519	Lincolnshire Police	• Police Neighbourhood Panel Meeting	• 250419	NALC	• Newsletter • Chief Executive's Bulletin • 2019 NALC Star Council Awards	• 100419 • 120419, 180419, 260419, 030519, 100519 • 150419	North Kesteven District Council	• Roadside litter collection • Whisby Nature Park Steering Board agenda and minutes • Briefing Note- Dog Fouling • Community Infrastructure Levy: Information for Town and Parish Councils (2 documents)	• 090419 • 110419 • 240419 • 250419	Rural Services Network	• Rural Bulletin • RSN Rural Funding Digest - May 2019 Edition	• 090419, 160419 • 020519, 080519
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19:56	<p>Financial matters</p> <p>a) To consider the report from the internal auditor for 2018-2019 Report received from internal auditor with all items accounted for. Recommendation that VAT claim be submitted</p> <p>b) To review and consider payment of accounts It was proposed, seconded and <u>Resolved: That Council approve the payment of accounts</u></p> <table border="1"><thead><tr><th>Payee</th><th>Cheque number</th><th>Reference</th><th>Amount</th><th>Purpose</th></tr></thead><tbody><tr><td>TJ Bookkeeping</td><td>100293</td><td>78</td><td>£20</td><td>P60</td></tr><tr><td><i>redacted</i></td><td>100294</td><td>79</td><td>£50</td><td>Audit</td></tr><tr><td><i>redacted</i></td><td>100295</td><td>80</td><td>£149.52</td><td>Salary</td></tr><tr><td>HMRC</td><td>100296</td><td>81</td><td>£37.20</td><td>Tax</td></tr><tr><td><i>redacted</i></td><td>100297</td><td>82</td><td>£63.60</td><td>Expenses</td></tr><tr><td>EON</td><td>100298</td><td>83</td><td>£45.39</td><td>Street lighting energy</td></tr></tbody></table> <p>ii To review budget, income and expenditure to 13th May Bank statement received: Balance £19954.11 at 30th April 2019 Expenditure to 13th May: £803.61</p>	Payee	Cheque number	Reference	Amount	Purpose	TJ Bookkeeping	100293	78	£20	P60	<i>redacted</i>	100294	79	£50	Audit	<i>redacted</i>	100295	80	£149.52	Salary	HMRC	100296	81	£37.20	Tax	<i>redacted</i>	100297	82	£63.60	Expenses	EON	100298	83	£45.39	Street lighting energy
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	<p>To consider items for inclusion on the agenda for the next meeting of the Parish Council, to be held on 10th June 2019 at The Cabin, Blackmoor House <i>Boundary of Paradise Row; 17 1685</i> <i>Siting of post box</i></p>																																			

Meeting closed 20:20



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