

# DODDINGTON AND WHISBY PARISH COUNCIL

Notes of the Annual Meeting of Parish Council held remotely on Monday 11<sup>th</sup> May 2020

	<i>In attendance</i>	<i>Not attending</i>
Doddington and Whisby Parish Council	Cllr Beale Cllr Cunniffe Cllr Patrick Cllr Whiles	Cllr Mathers
NKDC	Cllr Overton	Cllr Appleby
Lincolnshire County Council	Cllr Thompson	

<b>Public forum</b>	
<b>Reports from representatives</b>	
NKDC	Cllr Overton reported on operating arrangements at NKDC; refusal of planning application for proposed crematorium; planning application for pig unit at Harmston; library service operating online; He asked about the progress of lockdown within the parish; any change in the amount of litter or flytipping; PL0033/20 Cllr Appleby sent apologies and a written report on live streaming of NKDC council meeting; COVID19 shielding and testing; HWRC reopening; return to work on building sites.
LCC	Cllr Thompson reported on the restored kiosk; Lincolnshire Resilience Forum; LCC Community Fund; PL0033/20; changes to LCC Highways management
<b>Council session</b>	
20.32	<b>To elect a chairman of the council</b> It was Resolved: That Cllr Patrick be elected Chairman of the council for the civic year 2020-2021
20.33	<b>To decide when the chairman's declaration of acceptance of office shall be received</b> <i>The declaration of acceptance of office will be signed away from the meeting and sent to the clerk by post.</i>
20.34	<b>To elect a vice-chairman of the Council</b> It was Resolved: That Cllr Beale be elected Vice-Chairman of the council for the civic year 2020-2021
20.35	<b>To note apologies and accept valid reasons for absence</b> <i>Apologies were accepted from Cllr Mathers</i>
20.36	<b>To receive declarations of interest</b> <i>None declared</i>
20.37	<b>Minutes of previous meetings</b> It was Resolved: That the minutes of the Meeting of Parish Council held on 9 <sup>th</sup> March 2020 be approved.
20.38	<b>To make arrangements for review of:</b> <ul style="list-style-type: none"> <li>• standing orders and financial regulations;</li> <li>• inventory of land and other assets;</li> <li>• insurance;</li> <li>• subscriptions to other bodies;</li> <li>• complaints policy;</li> <li>• policies, procedures and practices relating to freedom of information and data protection legislation;</li> <li>• policy for dealing with the press and media;</li> <li>• employment policies and procedures; and</li> <li>• expenditure incurred under s137 of the Local Government Act 1972.</li> </ul> <i>Council noted a report from the clerk outlining a timetable for covering each item.</i>
20.39	<b>To consider council's meeting schedule</b> <i>A revised meeting schedule was accepted.</i>
20.40	<b>To receive a report on decisions made using delegated authority</b> <i>Council noted decisions made regarding delegated authority and authorisation of street lighting repairs</i>
20.41	<b>To consider continuation of the scheme for delegated authority</b> It was Resolved: that the scheme for delegated authority be continued and reviewed every two months
20.42	<b>Matters arising from minutes</b> To receive the clerks report on the following item: Doddington telephone box <i>External signs are in place. Internal shelving to be installed.</i>

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20.43	<b>Planning</b>						
	i. To consider planning applications validated since the last meeting of council PL/0033/20 Jerusalem Farm, Jerusalem Road, Skellingthorpe <i>Clerk to respond on behalf of council highlighting concerns about traffic along B1190</i>						
	ii. To note planning decisions received since the last meeting of council <i>None received</i>						
20.44	<b>i. To review and consider payment of accounts</b> It was <u>Resolved</u> : That Council approve the payment of accounts						
		<b>Payee</b>	<b>Payment by</b>	<b>Reference</b>	<b>Amount</b>	<b>Purpose</b>	
	155	<i>redacted</i>	BACS		£23.55	Expenses	
	156	<i>redacted</i>	BACS		£262.02	Salary	
	157	TJ Bookkeeping & Accounts Ltd	BACS	1540	£20	Payroll	
	<b>Money paid in</b>						
	010520	NKDC	BACS	592616	£3,978.75	CIL levy	
	iii. To review budget, income and expenditure to 11 <sup>th</sup> May 2020 <i>Bank statement received: £21,758.6 at 30th April 2020</i> <i>Online balance £25,737.35 at 10th May 2020</i> <i>Expenditure since last meeting: £305.57</i> <i>Expenditure year to date: £632.96</i> <i>Income since last meeting: £3978.75</i> <i>Income year to date: £12,873.75</i>						
	20.45	<b>To receive the clerks report on correspondence received and consider any recommendations</b>					
		Came and Company		Latest insights			
Citizens Advice		Request					
Community		Doddington Hall to Andrew McDonough, NKDC <i>Clerk to respond to Doddington Hall and NKDC to express council support</i>					
Funding		Lincolnshire Funding Portal					
LALC		E-news Guidance for Councils					
LGCBE		Important update on North Kesteven electoral review					
Lincolnshire County Council		PROW Grass cutting Town and parish council update Cllr Thompson report					
Lincolnshire Police		Monthly beat News					
Lincolnshire Resilience Forum		Communities and Volunteers newsletter					
Ministry of Communities, Housing & Local Government		Open letter from the Secretary of State Letter to town and parish councils					
NALC		Updates Chief Executive's bulletins HSE Guidance for homeworkers Report Local Council elections					
NKDC		Updates Maintained parks and green spaces New street name New numbering + plan Main Street Village halls Cllr Appleby report					
PKF Littlejohn		AGAR Instructions Limited assurance reporting season survey					
Rural Services Network		Rural Bulletin Rural Funding Digest					
YMCA Community Lincs		ConnecTED Together Friendship Offer					

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# DODDINGTON AND WHISBY PARISH COUNCIL

20.46	<b>To consider items for inclusion on the agenda for the next meeting</b> of the Parish Council, to be held remotely on Monday 8 <sup>th</sup> June 2020 <i>Village event</i> <i>AGAR</i>
20.47	<b>Items of a confidential nature to be debated in the absence of the press and public</b> <b>{As per the Public Bodies (Admission to Meetings Act) 1960}</b> It was Resolved: <u>To exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings Act) 1960 due to the confidential nature of the business to be discussed relating to staffing.</u>
20.48	<b>To consider home working allowance</b> It was Resolved: <u>That the home working allowance payable to the clerk be increased to £26 per month</u>

Meeting closed 20:34

Signed  
Date

*John Kilcoyne, Clerk to Doddington and Whisby Parish Council*  
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