

ITEM NUMBER	NOTES OF MEETING OF DODDINGTON AND WHISBY PARISH COUNCIL Held on 4 June 2018 at 6.30pm, at The Cabin, Blackmoor House, Doddington Road, Doddington.	ACTION
	PRESENT: Cllr Gillian Beale (Chair), Cllr Glynn Patrick (Vice-Chair), Cllr Mick Cunniffe. Cllr Sandra Whiles Ruth Keillar (Clerk). LCCllr Mike Thompson. No members of the public were present.	
18.44	<u>TO RECEIVE APPOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Emily Mathers.	
18.45	<u>TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> None received	
18.46	<u>PUBLIC FORUM</u> No members of the public were present	
18.47	<u>PREVIOUS MEETING NOTES</u> a) It was proposed by Cllr G. Patrick, seconded by Cllr M. Cunniffe and it was RESOLVED by majority vote that the notes of the Annual Parish Meeting held on 10 May 2018 be approved as a true record and signed as minutes. b) It was proposed by Cllr G. Patrick, seconded by Cllr M. Cunniffe and it was RESOLVED by majority vote that the notes of the Annual Meeting of the Parish Council held on 10 May 2018 be approved as a true record and signed as minutes.	
18.48	<u>REPORTS OF REPRESENTATIVES</u> To receive reports from the following: a) Local Police – no report received b) District Councillor – no Members present, no reports received c) County Councillor – CCllr Mike Thompson gave a verbal report (copy attached)	
18.49	<u>PARISH CLERK</u> To consider the Parish Clerk's report (copy attached) Report items discussed: a) Meeting Place. It was agreed to add this issue to the next agenda to consider alternative venues for future meetings. b) It was agreed that the additional works undertaken by the Clerk in May be paid.	
18.50	<u>BLOCKED DYKE, LINCOLN ROAD</u> Cllrs Patrick and Cunniffe reported that no further action had been taken by the owner of Doddington Hall, since his assurance at the meeting of 10 May that he would work with the Parish Council to resolve the flooding issue. Since this time the severe weather has resulted in further flooding to the properties of residents affected by the blocked dyke. It was proposed by Cllr G Patrick seconded by Cllr S Whiles and it was RESOLVED by majority vote that a letter be sent to the owner of Doddington Hall, who has riparian responsibility for the dyke, to request that action is taken to address this issue.	
18.51	<u>'NO PARKING' SIGN FOR KENNEL LANE</u> The Clerk reported that no further action is planned by Highways in the near future (email circulated). It was agreed to leave this item on future agendas until such time as any updates are received.	
18.52	<u>DR CAROLINE JOHNSON, MP, &amp; HIGHWAYS</u> This was addressed in CCllr Mike Thompson's report (attached)	
18.53	<u>PARISH EVENT.</u> It was agreed that the newsletter and DGPR form be delivered throughout the parish to every household and to local businesses. It was agreed to invite Dr Caroline Johnson to the Parish Event.	Clerk
18.54	<u>CORRESPONDENCE</u> Correspondence received between 11 May – 4 June had been noted by the Clerk	
18.55	<u>PLANNING MATTERS</u> a) The Parish Council considered the following applications:	

	<p>i. <a href="#">18/0575/HOUS</a> - Swiss Corner 1 Doddington Road Whisby, Erection of triple garage with living accommodation above, loft conversion and rear extension. Comments by 31st May 2018, extended to 6 June. It was agreed to submit an objection to the application in it's current form.</p> <p>ii. <a href="#">18/0638/FUL</a> - Unit 1 Cedar Parc Lincoln Road Doddington, Erection of extension to unit 1. No comment.</p> <p>b) The Parish Council noted the following decisions received: None received.</p> <p>c) To consider the funding opportunity suggested by DCllr Peter Rothwell, - <a href="http://www.fieldsintrust.org">http://www.fieldsintrust.org</a>. It was reported that following the information suggested that the funding available via this route appears to have closed. Cllr G Patrick suggested that an approach to Lafarge Aggregates Quarry to enquire about possible funding might be appropriate.</p>	Cllr Patrick/ Clerk																																				
18.56	<p><b><u>FINANCIAL MATTERS</u></b></p> <p>a) To note balances as at 30/04/2018 The RFO reported balances for April:</p> <table> <tr> <td>Community Account</td> <td>£18,552.71</td> </tr> <tr> <td>Income received: precept</td> <td>£7,230.00</td> </tr> <tr> <td>Unpresented cheques:</td> <td></td> </tr> <tr> <td>    100226 – S Bryant</td> <td>£385.42</td> </tr> <tr> <td>    100227 – LALC membership</td> <td>£97.81</td> </tr> <tr> <td>    100228 – V Milstead, Accounts</td> <td>£50.00</td> </tr> <tr> <td>    100229 – E-ON,</td> <td>£35.58</td> </tr> </table> <p>No further balances are available.</p> <p>b) To approve payments made on 04/06/18 It was proposed by Cllr G Patrick, seconded by Cllr S Whiles and it was RESOLVED to accept the following accounts for payment:</p> <table> <tr> <td>    100230 – R Keillar, Clerk's Salary for May.</td> <td>£141.66</td> </tr> <tr> <td>    100231 – R Keillar, Clerk's Expenses</td> <td>£377.80</td> </tr> <tr> <td>    Travel</td> <td>£47.88</td> </tr> <tr> <td>    Stamps</td> <td>£15.00</td> </tr> <tr> <td>    Broadband/office for May</td> <td>£15.00</td> </tr> <tr> <td>    Refreshments Re-imburse</td> <td>£216.97</td> </tr> <tr> <td>    Stationary (software update)</td> <td>£82.95</td> </tr> <tr> <td>    100232 – Nocton Parish Council,</td> <td>£4.76</td> </tr> <tr> <td>    Third cost share for LALC training events</td> <td></td> </tr> <tr> <td>    IT Training + Diversty awareness/Employment Law</td> <td></td> </tr> <tr> <td>    100233 – R Keillar, Additional work carried out in May</td> <td>£364.78</td> </tr> </table> <p>c) PAYE of £35.20 is calculated for May, PAYE payments will be made Quarterly</p>	Community Account	£18,552.71	Income received: precept	£7,230.00	Unpresented cheques:		100226 – S Bryant	£385.42	100227 – LALC membership	£97.81	100228 – V Milstead, Accounts	£50.00	100229 – E-ON,	£35.58	100230 – R Keillar, Clerk's Salary for May.	£141.66	100231 – R Keillar, Clerk's Expenses	£377.80	Travel	£47.88	Stamps	£15.00	Broadband/office for May	£15.00	Refreshments Re-imburse	£216.97	Stationary (software update)	£82.95	100232 – Nocton Parish Council,	£4.76	Third cost share for LALC training events		IT Training + Diversty awareness/Employment Law		100233 – R Keillar, Additional work carried out in May	£364.78	
Community Account	£18,552.71																																					
Income received: precept	£7,230.00																																					
Unpresented cheques:																																						
100226 – S Bryant	£385.42																																					
100227 – LALC membership	£97.81																																					
100228 – V Milstead, Accounts	£50.00																																					
100229 – E-ON,	£35.58																																					
100230 – R Keillar, Clerk's Salary for May.	£141.66																																					
100231 – R Keillar, Clerk's Expenses	£377.80																																					
Travel	£47.88																																					
Stamps	£15.00																																					
Broadband/office for May	£15.00																																					
Refreshments Re-imburse	£216.97																																					
Stationary (software update)	£82.95																																					
100232 – Nocton Parish Council,	£4.76																																					
Third cost share for LALC training events																																						
IT Training + Diversty awareness/Employment Law																																						
100233 – R Keillar, Additional work carried out in May	£364.78																																					
18.57	<p><b><u>GENERAL DATA PROTECTION REGULATION 2018</u></b> It was reported that consent forms have been received from some parishioners and some are still pending. A consent form is being distributed to every household along with the Summer Newsletter.</p>																																					
18.58	<p><b><u>PROGRESS REPORTS OF PARISH COUNCILLORS ON THEIR PORTFOLIOS</u></b> Highways and Transport - Cllr G Patrick reported that there is an issue with a footpath being blocked at Fields' End. It was agreed to monitor this and contact the property owner if the issue continues.</p>	RK.																																				
18.59	<p><b><u>DATE OF NEXT MEETING DATE</u></b> The next meeting of Doddington Parish Council will take place on Monday 9 July, at 6.30pm at The Cabin, Doddington Oaks, Doddington.</p> <p>There being no further business the Chair closed the meeting at 21:00</p>																																					

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of council proceedings until they are approved and signed at the next Parish Council meeting.