

DODDINGTON AND WHISBY PARISH COUNCIL

Notice of the **Annual Meeting of Doddington and Whisby Parish Council** to be held remotely via Zoom at 7:30pm on Wednesday 5th May 2021. Members of the public are welcome to attend.

Join by internet <https://us02web.zoom.us/j/82291386536> Meeting ID **822 9138 6536** or by calling **0203 481 5240** and enter the meeting code. Please note this is a public meeting which may be filmed, recorded and published.

AGENDA

Public forum	
Reports from representatives	
To receive reports from North Kesteven District Councillors S Appleby, P Overton	
To receive questions and comments from members of the public for a maximum of 15 minutes.	
Council session	
Members of the Parish Council are reminded to submit to the Monitoring Officer at North Kesteven District Council any changes to the content of their Register of Member Interests forms.	
Members are required to declare any personal or prejudicial interests they may have in any matter which is to be considered at this meeting. In addition, any private or personal non-pecuniary interest in a matter to be considered at this meeting should also be declared (unless it is insignificant or one which is shared with other members of the public generally as a Council Tax payer or an inhabitant of the area).	
1.	To elect a chairman of the Council
2.	To decide when the chairman's declaration of acceptance of office shall be received
3.	To elect a vice-chairman of the Council
4.	To note apologies and accept valid reasons for absence
5.	To receive declarations of interest
6.	To receive and approve the minutes of the meeting held on 12 th April 2021
7.	To make arrangements for review of: <ul style="list-style-type: none">• Standing Orders and Financial Regulations;• Inventory of land and other assets;• Insurance;• Subscriptions to other bodies;• Complaints policy;• Policies, procedures and practices relating to freedom of information and data protection legislation;• Policy for dealing with the press and media;• Employment policies and procedures; and• Expenditure incurred under s137 of the Local Government Act 1972.
8.	To consider policies for review or introduction: <ul style="list-style-type: none">• Financial regulations• Data breach• Data Protection policy• Document retention• General privacy notice• Subject access request• Emergency scheme of delegation• Email and use of the internet policy
9.	Annual Governance and Accountability Return <ul style="list-style-type: none">• To consider the report of the internal auditor for the financial year ended 31st March 2021• To consider parish council accounts for the financial year ended 31st March 2021• To consider parish council Certificate of Exemption for the financial year ended 31st March 2021• To consider approval of the 2020/2021 Annual Return – Annual Governance Statement• To consider approval of the 2020/2021 Annual Return – Accounting Statements
10.	To consider arrangements for meetings for 2021-2022 and a schedule of meetings
11.	To make arrangements to transfer all email correspondence for councillors to @doddington-whisby-pc.gov.uk
12.	To consider community development
13.	i. To consider planning applications validated since the last meeting of council <ul style="list-style-type: none">• 21/0484 VARCON• any other applications received
	ii. To note planning decisions received since the last meeting of council
14.	i. To review and consider payment of accounts
	ii. To review budget, income and expenditure to 5 th May 2021
15.	To receive the clerks report on correspondence received and consider any recommendations
16.	To consider items for inclusion on the agenda for the next meeting of the Parish Council

27th April 2021



John Kilcoyne

Clerk to Doddington and Whisby Parish Council

clerk@doddington-whisby-pc.gov.uk