

**Doddington and Whisby Annual Meeting of the Parish Council.
The Carruthers Room, Doddington, held immediately after the
Annual Parish Meeting on 10th May 2018 at 6.30pm**

AGENDA

1. **Election of Chairman; declaration of acceptance of office**
2. **Election of Vice Chairman; declaration of acceptance of office**
3. **Apologies for Absence**
4. **Declaration of interests**
5. **Approval of minutes** – Minutes from meeting on 12th March 2018 and Extraordinary Meeting on 24th April 2018
6. **Matters arising from minutes**
 - 17.78.3 Blocked dyke on Lincoln Road *Cllr Patrick*
 - 17.84 'No Parking' sign for Kennel Lane – still no response from Highways.
 - 17.87 Dr Caroline Johnson, MP, & Highways – Mike Thompson has been in touch with Dr Johnson's office and has sent email updates to the Council.
 - 18.18.3 Parish Event – to be discussed
7. **Correspondence**
 - GDPR – see agenda item 11.
8. **Planning/Decision Notices**
 - **18/0403/FUL** Children's Play area in association with parallel application for housing on adjacent land (Planning ref: 17/1865/FUL)
Location: Land adjacent to Paradise Row, Main Street, Doddington, Lincoln LN6 4RT
9. **Finance and payment of accounts**
 - Payment of Accounts
 - To approve and sign the Internal Audit
 - To approve and sign the Annual Governance Statement for 2017/18
 - To approve and sign the Accounting Statement for 2017/18
 - To note that the Notice for the period of Exercise of Public Rights will be displayed – date tbc
 - To note that the Exemption cert will be submitted to the External Auditor by 11 June
10. **Clerk/RFO**
 - To note the appointment of new Clerk/RFO from 01/05/18, as minuted 24/04/18 minute 18.31.
11. **General Data Protection Regulation 2018 (GDPR)**

To consider the approval of the following to comply with GDPR as of 25 May 2018

 - i. To note that the Clerk is the Data Controller
 - ii. To adopt the Data Map (enclosed)
 - iii. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy (enclosed)
 - iv. To adopt the Privacy Notices (enclosed)
 - v. To receive completed Security Compliance Checklists from all Councillors
 - vi. To note that the council is registered as a Data Controller with the ICO (registration number ZA033882)
 - vii. To note that Contracts with Suppliers and Partners are in place or have been issued and are pending acknowledgement.
12. **Date of next meetings:** June 11 (tbc), July 9, August 13.