

Bank reconciliation – pro forma

Name of smaller authority : Doddington & Whisby Parish Council

County area (local councils and parish meetings only): Lincolnshire

Financial year ending 31 March 2020

Prepared by VALERIE MILSTEAD

Date 10th MAY 2020

Balance per bank statements as at 31 March 2020:	£	£
	<u>13,191.99</u>	
Petty cash float (if applicable)	N/A	
Less: any unrepresented cheques at 31 March 2020	None	
	<u>13,191.99</u>	
Add: any unbanked cash at 31 March 2020	None	

Net balances as at 31 March 2020 (Box 8) 13,191.99

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

CASH BOOK:

Opening Balance 1 April 2019 (prior year Box 8)	12,275.01
Add: Receipts in the year	9,039.54
	21,314.55
Less: Payments in the year	8,123.56
	<u>13,190.99</u>
Closing balance per cash book (receipts and payments book)	13,190.99
as at 31 March 2020 (must equal net balances above – Box 8)	<u>13,190.99</u>